

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: October 12, 2015

Meeting called to order by: Chair Paul Babcock called the meeting to order at 8:30 a.m.

Members Present: Babcock, Borland, Hartz, Morse and Shultz

Agents Present: Eisenmann, Georgson, Grabow and Torbert.

Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Approval of September 14, 2015 Meeting Minutes:

Motion was made by Borland and seconded by Hartz that the minutes of the September 14, 2015 meeting be approved. Motion approved: 5-0.

Communications: None.

Public Comment: None

Item: Review of August 2015 Departmental Financial Statements and Department Update

Georgson reported that the 2015 budget is on track. We will come in under budget due to vacant position.

Item: Review and Update on the Administrative Specialist Position

Position is in the 2016 budget.

Item: Review of 2016 Department Budget

Georgson reported that as a 2016 departmental budget will be presented to the County Board this month. Have been no changes since last discussion. Comment: Provide committee members with a hard copy of the proposed budget in future years for their review.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Grabow, Torbert, Georgson and Eisenmann.

Grabow distributed a copy of Cooperative Extension's nEXT Generation "Local Component: Draft Proposal" and invited committee members to attend a webinar on this topic scheduled for this Wednesday, October 14 at 10:00 a.m. in Room 12. Some initial questions were fielded.

Upcoming Agenda Items and Meeting Dates: The next committee meeting will be held on November 9, 2015; December 14, 2015. Agenda topics for next meeting: crop/harvest report; update on nEXT Generation; review of statutory language for committee's responsibility on hiring, firing and performance review process.

Adjournment:

A motion was made by Borland, seconded by Hartz, to adjourn the meeting at 9:44 a.m. Motion passes: 5-0

Secretary